

Annexure : C

Application Form: Maker Space Lab Service Membership

Application No.: AIC-MITADTU/MS/2019-20/

Date:

1. Applicant Information

1.1	Applicant Full Name		
1.2	Affiliation / Profession		
1.3	PRN / ID No.		
1.4	Full Postal Address for Correspondence		
1.5	Contact / Mobile No.	Alternate Contact No.	
1.6	Email ID		

2. Company /Start-up/School/Department Information:

2.1	Name of Company/Start-up (Regd. or proposed) for incubate/pre incubatee	
2.1.2	Name of School/ Department For Non incubatee	
2.2	Alternative correspondence address & Website address (if different from above address of applicant)	
2.3	Nature of Company/Start-up/ Project	
2.4	Names of Team/Intern worked in Company/Start-up	1. 2. 3. 4. 5.

3. Service Requirement Information:

3.1	Required Duration/ Days (Indicate a Start & End date)	
3.2	Name of Maker space Area Service/ Facility Required	
3.3	Name of Machine / Tools / Instruments / Equipment	

Terms and Condition :

A : General Condition :

1. AIC MIT ADT Incubator Forum-Maker space lab - Machine / instruments / Equipment / Tools / Design Centre & other service/facility offers for prototyping purpose only. The activity held at maker space area shall be in tune with intellectual environment and brand quality of AIC MIT ADT Incubator forum.
2. AIC MIT ADT Incubator Forum-Maker space does not offer to certify or confirm data in front of any agency or any court of law or legal compliance
3. AIC MIT ADT Incubator Forum-Maker Space has limited resources and space, in this context, maker space authority / staff retains the right to refuse application without providing a reason.
4. Prototyping/ experiment process can fail for various reasons, Maker space shall not be liable for the loss/damage material/sample and time in this case.
5. This Guideline/Policy is applicable for Maker Space services only during the official working hours of AIC MIT ADT Incubator Forum

B : Payment Terms :

1. For registered incubated start-up/company, Maker Space Lab– Machine / Equipment / Tools / Design Centre & other service/facility are free of cost.
2. For non-incubate / students / Faculty and other staff of MIT ADT University shall pay the cost of used facility/service in Maker Space Lab as per mention in the Machine Service Rate Card / Pricing Sheet **Annexure B**
3. Reservation /Booking / Appointment once made shall not transferred to another person /entity.

C : Uses Terms :

1. User shall ensure that the Instruments/ Machine / Equipment / Tools / Design Centre and all the surrounding area shall be used properly and not damaged in any way and that the area is left clean at the time of handing over the workstation back to the authorized representative of AIC MIT ADT Incubator Forum-Maker space.
2. Any damage to the property, equipment and accessories in the Maker Space shall be made up as per the prevailing costs without demur by the user.
3. AIC MIT ADT Incubator Forum-Maker Space shall maintain records of Maker Space Labs and Instrument / Machine / Equipment / Tools / Design Centre Usage for each User. These will be made available to the User prior to billing.
4. AIC MIT ADT Incubator Forum-Maker Space reserves the right to deny use of its services at its sole discretion, without providing any reason whatsoever. In case of scheduling conflicts, AIC MIT ADT Incubator Forum will be the sole and final authority on the rental schedule of the Maker Space.
5. All Users of Maker Space services must follow the standard operating procedures (SOP) and Working guidelines laid down by AIC MIT ADT Incubator Forum. Violation of these guidelines will result in immediate termination of services.
6. AIC MIT ADT Incubator Forum-Maker Space does not guarantee the continuous and proper functioning of the equipment in the Maker Space.
7. AIC MIT ADT Incubator Forum- Maker Space will consider (but not guarantee) the provision of Space for the User to store their materials overnight. However, it is not liable for any damage or theft of materials stored in the Maker space lab area.
8. All consumables, supplies, safety-ware etc. will be brought by Users at their own expense; AIC MIT ADT Incubator Forum- Maker Space will not be responsible for the provision of the same.

Undertaking

It is hereby declared that the undersigned has read and understood the terms and conditions of AIC MIT ADT Incubator Forum- Maker Space and accepts the same.

The undersigned applicant declares that all the information given herein above is true and correct to the best of my personal knowledge and belief and also understands that in the event of any information found to be untrue or incorrect, the contract of the said services is liable to be terminated forthwith.

Signed By:

On behalf of:

(Name of Company/Start-up)

Name:

Designation:

Date:

Place :

AIC-MIT ADT Incubator Forum

(Section-8 Company, Incorporation No-U74999PN2018NPL177287 Established on 18th Jun 2018)
Supported by Atal Innovation Mission, NITI Aayog, Govt. of India



|| Innovate India ||

Note :

For Students/Faculty and other staff of MIT ADT University require approval of Head of School/Department or Principal

Status : Approved / Not Approved

Signature:

Name:

Designation:

Date:

For Office of AIC MIT ADT Incubator Forum

Status : Approved / Not Approved

Status : Approved / Not Approved

Signature:

Name : Mr. Sameer Punaskar

Designation : Manager-Maker Space

Date :

Place : Pune.

Signature:

Name: Dr. Mohit Dubey

Designation CEO.

Date :

Place : Pune.